

Form C: Internal Appeal in terms of Section 14 of the Promotion of Access to Information Act 2 of 2000

MARCH 2018

Together, Moving Gauteng City Region Forward



GAUTENG PROVINCE
SPORT, ARTS, CULTURE AND RECREATION
REPUBLIC OF SOUTH AFRICA

NOTICE OF INTERNAL APPEAL FORM

NOTICE OF INTERNAL APPEAL

(Section 75 of the Promotion of Access to Information Act, 2000 (Act No.2 of 2000)

[Regulation 8]

A. Particulars of public body

The Information Officer/Deputy Information Officer:

Two empty rectangular boxes for the Information Officer/Deputy Information Officer details.

B. Particulars of requester/third party to lodge the internal appeal

(a) The particulars of the person who lodges the internal appeal must be given the below.
(b) Proof of the capacity in which the appeal is lodged, if applicable, must be attached.
(c) If the appellant is a third person and not the person who originally requested the information, the particulars of the requester must be given at C below

Full Name and Surname : _____
Identity Number : _____
Postal Address : _____
Fax Number : _____
Telephone Number : _____
Email Address : _____

Capacity in which an internal appeal is placed on behalf of another person is lodged

C. Particulars of requester

This section must be completed ONLY if a third party (other than the requester) lodges the internal appeal

Full Names and Surname : _____
Identity Number : _____

D. The decision against which the internal appeal is lodged

Table with 2 columns: Decision type and checkbox. Rows include: Refusal for the request for access, Decision regarding fees prescribed in terms of Section 22 of the Act, Decision regarding the extension of the period within which the request must be dealt with in terms of Section 26 (1) of the Act, Decision in terms of Section 29 (3) of the Act to refuse access in the form requested by the requester, Decision to grant the requester access.

E. Ground for appeal

If the provided space is inadequate, please continue on a separate folio and attach it to this form.
You must sign all the additional folios

State the grounds on which the internal appeal is based

State any other information that may be relevant in considering the appeal

F. Notice of decision on appeal

You will be notified in writing of the decision on your internal appeal. If you wish to be informed in another manner, please specify the manner and provide the necessary particulars to enable compliance with your request.

State the manner

Particulars of the manner

Signed at _____ this _____ day of _____ 20____

SIGNATURE OF APPLICANT