



TENDER NUMBER: DRT 10/06/2022 SUPPLY, MAINTAIN AND REPAIR OF SMALL PLANT, EQUIPMENT, TOOLS AND ACCESSORIES FOR ALL FIVE REGIONS IN GAUTENG FOR A PERIOD OF THREE YEARS

TENDER NUMBER	SERVICE	COMPULSORY SITE BRIEFING	CLOSING DATE
DRT 10/06/2022	Supply, maintain and repair of small plant, equipment, tools and accessories for all 5 regions in Gauteng for a period of three years	Venue: Main Boardroom, Department of Roads and Transport 1215 Nico Smith Street Koedoespoort Pretoria Date: 24 November 2023 Time: 10h00 NB: Failure to attend site briefing will result in disqualification.	Date: 11 December 2023 Time: 11h00 Tender Box: Gauteng Department of Roads and Transport, Ground floor, Life Centre Building, 45 Commissioner Street, Johannesburg. Tenderers are advised to timeously submit documents earlier than closing date to avoid crowding. Public in-person bid opening is prohibited. Tenderers are advised to regularly check e-Portal and Departmental Websites for publications and communication regarding bid opening.

COMPULSORY/MANDATORY TENDER REQUIREMENTS:

Failure to submit the following required documents will render the bidder's tender disqualified: • Complete, sign and submit SBD forms, SBD 4, and SBD 6.1 which form part of the tender document.
 • Bidders must attend the compulsory site briefing as indicated above. The attendance register must be completed and will be used as proof of your attendance. • In the case of joint ventures and consortia, a detailed signed agreement must be attached as part of the submitted tender document.

NB: Bidders who are listed on the National Treasury's register of defaulters and restricted suppliers will be automatically disqualified.

OTHER KEY RETURNABLES: • Tax registration pin code. • Registration Documents of the business with the Companies and Intellectual Property Commission (CIPC) OR Master of the High Court in South Africa. • Certified ID Copies of company members and shareholders • CSD report or MAAA number

FUNCTIONALITY EVALUATION: Functionality will be scored out of 100 points and the minimum threshold to qualify is 70 points. Bidders who fail to meet the minimum threshold will not be considered for further evaluation. The evaluation criteria to score bidders on functionality is as follows:

FUNCTIONALITY CRITERIA		
Company Experience (Max 40 points)	Delivery Capability (Max 40 points)	Bank Rating (Max 20 points)
Experience in supply, maintenance and repair of small plant, equipment, tools and accessories (Failure to submit required) completion certificates or reference letters or paid invoices with delivery notes for the value of minimum of R500 000 of supply and delivery of small and will result in the bidder scoring zero points. (Submit completion certificates or reference letters or paid invoices with delivery notes) Value in supply, maintenance and repair of small plant, equipment, tools and accessories with contactable references within the past ten (10) years • Contract with the value of R9 million and More: (40 points) • Contract with the value between R5 million and R 8,999million: (30 points) • Contract with the value between R2 million and R4,999 million: (20 points) • Contract with the value between R500.000 and R1,999million: (10 points)	Letter of intent from suppliers should clearly indicate the following: 1. Service description 2. Manufacturer letterhead 3. Supplier details 4. Project reference number 5. Provision of warranty for all the items for the duration of the project (36 months). 6. Undertaking/commitment by the manufacturer to service, repair and maintain the small plant, equipment, tools and accessories for the duration of the project (Failure to submit a letter of intent from manufacturers will result in the bidder scoring zero points) Letter of intent submitted: (40 points) No letter of intent: (0 points) NB: Letter of intent will only be considered for points if all the requirements above are complied with.	(Failure to submit proof of bank rating from the relevant bank will result in the bidder scoring zero points) NB: The date of bank stamp must be less than 12 months from the date of the bid closure Rating A: (20 points) Rating B: (15 points) Rating C: (10 points) Rating D to H: (0 points)

PRICE AND PREFERENCE POINT SYSTEM EVALUATION: In terms of Preferential Procurement Regulation of 2022, the Department will be applying the 80/20 preference point system, which is applicable to bids with a Rand value of up to R 50 million (all applicable taxes included), shall be applied, where a maximum of 80 points will be allocated for price and maximum of 20 will be allocated for the Specific Goals specified in this tender. A maximum score of eighty (80) points will be allocated for Price quoted by the Bidder, as per Regulation 4 of PPR 2022. The identified Specific Goals are aligned to the Department's Procurement Development Plan and twenty (20) points are allocated in line with the persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as published in Government Gazette No. 16085 dated 23 November 1994.

AREA POINTS	POINTS
Price	80
Preference Point – Specific Goals	20
Total points for Price and Preference Points	100

Specific Goals Requirements: To qualify for Specific Goal points, Bidders must provide evidence of ownership of 51% or more per the specified Historically Disadvantaged Individuals (HDI) categories. Bidders must submit verifiable documentation as proof to claim the Preference Points. Bidders who fail to submit valid B-BBEE credentials will forfeit their preference points.

SPECIFIC GOALS	PROOF OF EVIDENCE	POINTS (20)
HDI	The bidder must submit a valid B-BBEE Certificate or Sworn Affidavit with at least 51% black ownership to claim points.	1
Women	The bidder must submit a valid B-BBEE Certificate or Sworn Affidavit with at least 51% owned by women to claim points.	7
Youth	The bidder must submit a valid B-BBEE Certificate or Sworn Affidavit with at least 51% owned by youth and copies of Identity Documents for Directors to claim points.	5
Disability	The bidder must submit a valid B-BBEE Certificate or Sworn Affidavit to claim points	3
Bidder must be located within Gauteng Province	The bidder must submit a copy of a municipal rates & taxes invoice or statement not older than three (3) months in the name of the bidder or proof of lease agreement in the name of the Lessee signed by both parties.	2
B-BBEE status level contributors from level 1 to 4 which are QSE or EME	The bidder must submit a valid B-BBEE Certificate or Sworn Affidavit to claim points	2

Guidance on valid B-BBEE Certificates and/or valid Sworn Affidavits to substantiate preference points claims
 • Valid B-BBEE Certificate issued by a SANAS accredited agency • Bidders qualifying as EME/QSE can submit a valid Sworn Affidavit (DTIC) or B-BBEE Certificate issued by the Companies & Intellectual Property Commission (CIPC) on behalf of the DTIC, which serves as an Affidavit
 • Any Consortium or JV must submit a valid consolidated B-BBEE Certificate issued by a SANAS accredited agency. No sworn affidavit will be accepted for a Consortium or JV. • The Department is requesting the B-BBEE credentials in order to validate and evaluate the points claimed by the Bidder based on the Specific Goals outlined in this tender document and the SBD 6.1.

NB: The submission of a fraudulent B-BBEE certificate will result in the bidder being disqualified and criminal proceedings being instituted against the bidder. The bidder, the shareholders and / or directors will further be restricted from doing business with any organ of the state for a maximum period of 10 years.

THE PRINCIPLE OF THE "WORK-SPREAD MODEL" WILL BE IMPLEMENTED AS FOLLOWS AT THE TENDER EVALUATION:

(Bidders must complete Page 21: Schedule of recently completed and current contracts in the Department)
 • A bidder will be disqualified,
 - if the bidder has three (3) or more contracts that are currently in progress or have not been certified as practically complete at the time of tender closure with the Department; or
 - If the bidder has contract/s that amounts to more than R250 million which have a contractual remaining period of more than 12 months with the Department that are currently in progress or have not been certified as practically complete at the time of tender closure.

OBJECTIVE CRITERIA:

- The Department will apply their work spread model as objective criteria to multiple tenderers, irrespective of highest total number of points scored, which comprises the following:
 - A tenderer will not be awarded more than two (2) bills of quantity (contracts). The tenderer scoring the highest points for more than two (2) bills of quantity (contracts), will be limited to the two (2) highest Rand value bills of quantity (contracts), at the time of award.
 - The remaining bills of quantity will be awarded to the qualifying tenderers scoring the next highest points.
 - In the event that there are insufficient qualifying bidders for the remaining bills of quantity, the Department reserves the right to award more than two (2) bills of quantity (contracts) to a qualifying tenderer, provided that the tenderer submitted a price proposal for the applicable bill of quantity (contract)

Bidders should note the following: • Functionality will be scored out of 100 points. • Where the proposed prices of critical materials to be supplied to the Department are considerably less than the expected market price or rates, the Department reserves the right to verify the proposed prices by requesting quotations from the supplier(s) cited in the compilation of the bid. • The Department will conduct detailed risk assessment to the recommended bidder/s. • Potential suppliers must note that in terms of Departmental policy, the Department reserves the right to cancel a contract and blacklist any supplier for a period of at least 12 months if the supplier fails to adequately perform in terms of the awarded contract. • The bid validity period is ninety (90) days (excluding public holidays). However, the Department reserves the right to request all bidders to extent such validity period should the need arise. • The successful bidder will be required to enter into a formal contract with the Department. Such contract will be governed in terms of the General Conditions of Contract dated 2015. • The Department will not compensate the bidder for any costs incurred in the preparation and submission of a bid offer, including the costs of any testing necessary to demonstrate that aspect of the offer complies with requirements. • **The prospective service provider/s must comply with the requirements/conditions on the scope. Failure to comply will result in penalties being imposed or and items being rejected at the cost of the service provider.** • Tenderers who are listed in the National Treasury's register of defaulters and restricted suppliers will be disqualified.

NB: Potential suppliers must note that in terms of departmental policy, the Department reserves the right to cancel and blacklist any supplier for a period of at least 12 months if the supplier fails to adequately perform in terms of the awarded contract.

Correspondence: • For the availability of the bid document and technical specification enquiries contact Supply Chain Management (SCM) on the following e-mail sisanda.ramoshebi@gauteng.gov.za / comfort.maswanganyi@gauteng.gov.za

Closing date for enquires: 30 November 2023

- Bidders to expect responses within 7 days prior to the closing date.
- Bidders are not allowed to initiate communication with the Department after the closing date.
- Bidders must regularly check, ePortal and Departmental Websites for publication of responses and other communication.

Tender Documents: A non-refundable amount of **R500** (Five hundred Rand) will be levied per tender document. This amount is payable in cash or debit card between 09h00 and 15h00 at our Finance Section of the Gauteng Department of Roads and Transport, located at ground floor Life Centre Building, at 45 Commissioner Street, Johannesburg

Tender documents will be available for collection by prospective bidders upon presentation of the appropriate proof of payment to the Department. These documents can be collected at ground floor Life Centre Building, at 45 Commissioner Street, Johannesburg between 09h00 and 15h00. Tender documents will be available from the: **17 November 2023**

OR Alternatively

Prospective bidders can download and print their own version of the tender document at no cost (free of charge) by accessing the e-Tender Publication Portal website (www.etenders.gov.za). Bidders are advised to ensure that all bid documents are properly bound upon submission on the closing date. Failure to submit all the required pages of the Bid Document may result in the bidder either being disqualified or forfeiting the available points on functionality, depending on the nature of the submission.

Bid Submission: Electronic submission of bids will **NOT** be accepted. Telegraphic, telephone, telex, facsimile, emails of bids and late bids will **NOT** be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the bid documents. Clearly numbered Bid Documents together with all applicable attachments must be deposited in the tender box at the foyer at ground floor Life Centre Building, at 45 Commissioner Street, Johannesburg, by no later than 11h00 on the closing date indicated above.