



T1.1 TENDER NOTICE AND INVITATION TO TENDER

THE GAUTENG PROVINCE, DEPARTMENT OF ROADS AND TRANSPORT REQUESTS INTERESTED TENDERERS TO BID FOR THE FOLLOWING TENDER:

TENDER NUMBER	SERVICE	COMPULSORY SITE BRIEFING	CLOSING DATE
DRT 06/06/2022	Supply and Installation of manhole grids for a period of 3 (three) years: For Four (4) Regions in the Gauteng Province	<p><b>Venue:</b> Main Boardroom, Department of Roads and Transport 1215 Nico Smith Street Koedoespoort Pretoria</p> <p><b>Date:</b> 12 September 2023</p> <p><b>Time:</b> 10h00am</p> <p><b>NB: Failure to attend site briefing will result in disqualification</b></p>	<p><b>Date:</b> 03 October 2023</p> <p><b>Time:</b> 11H00am</p> <p><b>Tender Box</b></p> <p>Gauteng Department of Roads and Transport, Ground floor, Life Centre Building, 45 Commissioner Street, Johannesburg.</p> <p>Tenderers are advised to timeously submit documents earlier than closing date to avoid crowding.</p>

The Gauteng Department of Roads and Transport adhere to all relevant Acts including but not limited to, the Constitution of the Republic of South Africa of 1996, the Black Economic Empowerment Act No.53 of 2003, Preferential Procurement Policy Framework Act No.5 of 2000, Employment Equity Act No. 55 of 1998 and the Public Finance Management Act No 1 of 1999.

In terms of Preferential Procurement Regulation of 2022, the Department will be applying the 80/20 preference point system.

**COMPULSORY/MANDATORY TENDER REQUIREMENTS:**

**Failure to submit the following required documents will render the bidders tender disqualified:**

- Traffic Health and Safety Officer must be registered with SACPCMP as a Construction Health and Safety Officer. The prospective bidders must provide proof of registration with the mentioned professional bodies, or the applicable registration number as part of the bidder's tender documents.
- Fully Complete, sign and submit SBD forms, SBD 1, SBD 4, SBD 6.1 and SBD 7.2 which form part of the tender document.
- Fully Complete and submit SBD form 6.2 – Steel products and components for construction required for this tender is a minimum of 100% local production and content.
- Bidders must attend the compulsory site briefing as indicated above:
  - The attendance register must be completed and will be used as proof of your attendance.
  - Tenderers that do not attend the compulsory pre-bid meeting/ site meeting will be disqualified.
- In the case of joint ventures and consortia, a detailed signed agreement must be attached as part of the submitted tender document.

**OTHER KEY RETURNABLES:**

- Tax compliance status pin (A consortium or joint ventures (Including unincorporated consortia) must submit a consolidated Tax status pin of each partner in the consortium or joint ventures (Including unincorporated consortia).
- Registration Documents of the business with the Companies and Intellectual Property Commission (CIPC) OR Master of the High Court in South Africa
- Certified **ID copies** of company members and shareholders.
- CSD summary report or MAAA number

**FUNCTIONALITY EVALUATION:**

Functionality will be scored out of 100 points and the minimum threshold to qualify is 70 points. Bidders who fail to meet the minimum threshold will not be considered for further evaluation. The evaluation criteria to score bidders on functionality is as follows:

<b>FUNCTIONALITY CRITERIA</b>			
<b>Key Personnel</b> <b>(Max 40 points)</b>	<b>Company experience</b> <b>(Max 40 points)</b>	<b>Bank Rating</b> <b>(Max 5 points)</b>	<b>Letter of intent</b> <b>(Max 15 points)</b>
<p><b>MUST complete page 25 – 26 (B1 forms) attached in the bid documents for key personnel and MUST clearly indicate installation of manhole grids experience, project description, duration and contactable references.</b></p> <p><b>NB: (Failure to complete page 25 -26 (B1 Forms) will result in the bidder getting zero points).</b></p>	<p><b>Experience in Supply and Installation of manhole grids</b></p> <p><b>(Failure to submit required completion certificates or Practical completion certificates will result in the bidder scoring zero points)</b></p> <p><b>NB: Certificates must be sign by all relevant parties</b></p>	<p><b>(Failure to submit proof of bank rating from the relevant bank will result in the bidder scoring zero points)</b></p>	<p><b>(Failure to submit letter of intent will result in the bidder scoring zero points)</b></p>
<p><b>SITE AGENT:</b> with diploma qualification or above in Civil Engineering. Site Agent with installation of manhole grids experience, before and after qualification, will be assessed as follows: <b>(Max 20 points)</b></p> <p>(Failure to attach required qualifications will result in the bidder scoring zero points)</p> <p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• 3 years or more experience in installation of manhole grids <b>(20 points)</b></li> <li>• 2 years to less than 3 years' experience in installation of manhole grids <b>(15 points)</b></li> <li>• 1 year to less than 2 years' experience in installation of manhole grids <b>(10 points)</b></li> <li>• 0 to less than 1 year experience in installation of manhole grids <b>(0 point)</b></li> </ul> <p><b>TRAFFIC HEALTH AND SAFETY OFFICER:</b> registered with SACPCMP as a Professional Construction Health and Safety Officer. with installation of manhole grids experience, will be assessed as follows: <b>(Max 20 points)</b></p>	<p>Completed Supply and Installation of manhole grids with completion certificates or practical completion certificates, will be assessed as follows: <b>(Max 40 points)</b></p> <ul style="list-style-type: none"> <li>• 3 or more projects completed: <b>(40 points)</b></li> <li>• 2 projects completed: <b>(25 points)</b></li> <li>• 1 project completed: <b>(10 points)</b></li> </ul>	<p>Rating A or B: <b>(5 points)</b></p> <p>Rating C: <b>(3 points)</b></p> <p>Rating D – G: <b>(0 points)</b></p>	<ul style="list-style-type: none"> <li>- Letter of intent from suppliers should clearly indicate the supply and installation of manhole grids, the tender number, and the description /and manufactures must also provide a letter of intent. <b>(10 points)</b></li> <li>- Letter of intent must be signed by both parties (Suppliers/Manufactures and bidders). <b>(5 points)</b></li> </ul>

<p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• 5 years or more experience in installation of manhole grids <b>(20 points)</b></li> <li>• 3 years to less than 5 years' experience in installation of manhole grids <b>(15 points)</b></li> <li>• 1 year to less than 3 years in in installation of manhole grids <b>(10 points)</b></li> <li>• 0 to less than 1 year experience in installation of manhole grids <b>(0 point)</b></li> </ul>			
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**PRICE AND PREFERENCE POINT SYSTEM EVALUATION:**

In terms of Preferential Procurement Regulation of 2022, the department will be applying the 80/20 preference point system, which is applicable to bids with a Rand value equal to, or above R30 000 and up to a Rand value of R 50 million (all applicable taxes included), shall be applied, where a maximum of 80 points will be allocated for price and maximum of 20 will be allocated for the Specific Goals specified in this tender.

AREA POINTS	POINTS (80/20)
Price	80
Preference Point – Specific Goals	20
Total points for Price and Preference Points	100

**Specific Goals Requirements:**

To qualify for Specific Goal points, Bidders must provide evidence of ownership of 51% or more per the specified Historically Disadvantaged Individuals (HDI) categories. Bidders must submit verifiable documentation as proof to claim the Preference Points.

**Bidders who fail to submit valid B-BBEE credentials will forfeit their preference points.**

SPECIFIC GOALS	PROOF OF EVIDENCE	POINTS (20)
HDI	The bidder must submit a valid B-BBEE Certificate or Sworn Affidavit with at least 51% black ownership to claim points.	1
Woman	The bidder must submit a valid B-BBEE Certificate or Sworn Affidavit with at least 51% owned by women to claim points.	7
Youth	The bidder must submit a valid B-BBEE Certificate or Sworn Affidavit with at least 51% owned by youth and copies of Identity Documents for Directors to claim points.	5
Disability	The bidder must submit a valid B-BBEE Certificate or Sworn Affidavit to claim points	3
Bidder must be located within Gauteng Province	The bidder must submit a copy of a municipal rates & taxes invoice or statement not older than three (3) months in the name of the Bidder or proof of lease agreement in the name of the Lessee signed by both parties.	2
B-BBEE status level contributors from level 1 to 4 which are QSE or EME	The bidder must submit a valid B-BBEE Certificate or Sworn Affidavit to claim points	2

## Guidance on valid B-BBEE Certificates and/or valid Sworn Affidavits to substantiate preference points claims

- Valid B-BBEE Certificate issued by a SANAS accredited agency
- Bidders qualifying as EME/QSE can submit a valid Sworn Affidavit (DTIC) or B-BBEE Certificate issued by the Companies & Intellectual Property Commission (CIPC) on behalf of the DTIC, which serves as an Affidavit
- Any Consortium or JV must submit a valid consolidated B-BBEE Certificate issued by a SANAS accredited agency. No sworn affidavit will be accepted for a Consortium or JV.
- The Department is requesting the B-BBEE credentials in order to validate and evaluate the points claimed by the Bidder based on the Specific Goals outlined in this tender document and the SBD 6.1.

**NB:** The submission of a fraudulent B-BBEE certificate will result in the bidder being disqualified and criminal proceedings being instituted against the bidder. The bidder, the shareholders and / or directors will further be restricted from doing business with any organ of the state for a maximum period of 10 years

**NB:** Bidders who are listed on the National Treasury's register of defaulters and restricted suppliers will be automatically disqualified.

### **OBJECTIVE CRITERIA:**

**1. The Department will apply their work spread model as objective criteria to multiple tenderers, irrespective of highest total number of points scored, which comprises the following:**

1.1 A tenderer will not be awarded more than two (2) bills of quantity (contracts). The tenderer scoring the highest points for more than two (2) bills of quantity (contracts), will be limited to the two (2) highest Rand value bills of quantity (contracts), at the time of award.

1.2 The remaining bills of quantity will be awarded to the qualifying tenderers scoring the highest points.

1.3 In the event that there are insufficient qualifying bidders for the remaining bills of quantity, the Department reserves the right to award more than two (2) bills of quantity (contracts) to a qualifying tenderer, provided that the tenderer submitted a price proposal for the applicable bill of quantity (contract).

### **Bidders should note the following:**

- Functionality will be scored out of 100 points.
- The Department will conduct a detailed risk assessment.
- Where the proposed prices of critical materials to be supplied to the Department are considerably less than the expected market price or rates, the Department reserves the right to verify the proposed prices by requesting quotations from the supplier(s) cited in the compilation of the bid.
- Potential suppliers must note that in terms of Departmental policy, the Department reserves the right to cancel a contract and blacklist any supplier for a period of at least 12 months if the supplier fails to adequately perform in terms of the awarded contract.
- The bid validity period is 120 days (excluding public holidays) However, the Department reserves the right to request all bidders to extend such validity period should the need arise.
- The successful bidder will be required to enter into a formal contract with the Department. Such contract will be governed in terms of the General Conditions of Contract dated 2015.
- The Department will not compensate the bidder for any costs incurred in the preparation and submission of a bid offer, including the costs of any testing necessary to demonstrate that aspect of the offer complies with requirements.
- Tenderers who are listed in the National Treasury's register of defaulters and restricted suppliers will be disqualified.

**NB: Potential suppliers must note that in terms of departmental policy, the Department reserves the right to cancel and blacklist any supplier for a period of at least 12 months if the supplier fails to adequately perform in terms of the awarded contract.**

### **Correspondence**

- For the availability of the bid document and technical specification enquiries contact the following e-mail @ [Vuyisile.Ngwendu@gauteng.gov.za](mailto:Vuyisile.Ngwendu@gauteng.gov.za) / Jason.Nash@gauteng.gov.za
- Closing date for enquires: 26 September 2023
- Bidders to expect responses within 7 days of this closing date
- Bidders must regularly check, ePortal and Departmental Websites for publication of responses and other communication

### **Tender Documents**

A non-refundable amount of R500 (Five hundred Rand) will be levied per tender document. This amount is payable in cash or debit card between 09h00 and 15h00 at our Finance Section of the Gauteng Department of Roads and Transport, **located at ground floor Life Centre Building, at 45 Commissioner Street, Johannesburg**

Tender documents will be available for collection by prospective bidders upon presentation of the appropriate proof of payment to the Department. **These documents can be collected at ground floor Life Centre Building, at 45 Commissioner Street, Johannesburg between 09h00 and 15h00.** Tender documents will be available from the 1<sup>st</sup> of September 2023

For the availability of the bid document and technical specification enquiries contact Supply Chain Management (SCM) on the following e-mail @ [drt.scmadmin@gauteng.gov.za](mailto:drt.scmadmin@gauteng.gov.za)

### **OR Alternatively**

Prospective bidders can download and print their own version of the tender document at no cost (free of charge) by accessing the e-Tender Publication Portal website ([www.etenders.gov.za](http://www.etenders.gov.za)). Bidders are advised to ensure that all bid documents are properly bound upon submission on the closing date. Failure to submit all the required pages of the Bid Document may result in the bidder either being disqualified or forfeiting the available points on functionality, depending on the nature of the submission.

### **Bid Submission**

Electronic submission of bids will **NOT** be accepted.

Telegraphic, telephone, telex, facsimile, emails of bids and late bids will **NOT** be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the bid documents.

The Department reserves the right to cancel **OR** not to award this tender to any party.

**Clearly numbered Bid Documents together with all applicable attachments must be deposited in the tender box at the foyer at ground floor Life Centre Building, at 45 Commissioner Street, Johannesburg, by no later than 11h00 on the closing date indicated above.**