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IMANUWALI YOMTHETHO WOKUTHUTHUKISA UKUFINYELELWA  
KULWAZI IBHALWE NGOKUTHOBELANA NESIGABA 14  
SOMTHETHO WOKUTHUTHUKISA UKUFINYELELWA KULWAZI

(UMTHETHO WENOMBOLO 2 WANGO-2000)

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## 1. IZIFINYEZO NEZINCAZELO

### 1.1 Izifinyezo

I-DIO	Isikhulu Sesekele Solwazi
I-GDED	Umntyango wase-Gauteng Wezokuthuthukiswa Komnotho
I-IEDS	Amasevisi Ahlanganisiwe Okuthuthukiswa Komnotho
I-IO	Isikhulu Solwazi
I-IR	Umqondisi Wolwazi
I-HOD	Inhloko Yomnyango
I-MEC	Ilungu Lekhansela Eliyisikhulu
I-PAIA	Umthetho Wokuthuthukiswa Kokufinyelela Kulwazi, - Umthetho Ongunombolo 2 wango-2000
I-POPIA	Umthetho Wokuvikelwa Kolwazi Lomuntu Siqu, Umthetho Ongunombolo 4 wango-2013

### 1.2 Izincazelo

Inkokhelo yokufinyeleleka	Inkokhelo ekhokhelwa umceli ngokusesha, ukulungiselela kanye nokukhiqiza kabusha amarekhodi aceliwe, njengoba kucaciswe kusigaba 22(6) se-PAIA.
Inhloko yedatha	Noma ubani ohlonzwayo, ophilayo, ongumuntu wemvelo, kanye nakuphi lapho kusebenza khona, umuntu okhona, ongahlonzwa omisiwe ohambisana nolwazi lomuntu siqu
Isikhulu Sesekele Solwazi (i-DIO)	Umntu obekwe Inhloko Yomnyango ukuthi anikeze umzimba womphakathi njengofinyelelekayo ngendlela ekhonakalayo yabaceli bamarekhodi ayo njengoba kucaciswe kusigaba 17(1) se-PAIA.
Umhlahlandlela	Idokhumenti ebuyekeziwe yaphinde yenziwa yatholakala Umqondisi Wolwazi ngokuya ngesigaba 10 se-PAIA.
Isikhulu Solwazi (i-IO)	Inhloko Yomnyango ye-GDED njengoba kuchazwe kusigaba 1 se-PAIA.
Umqondisi Wolwazi (i-IR)	Umntyango ozimele osungulwe ngesigaba 39 se-POPIA, nonikwe amandla okuqapha nokusebenzisa ukuthobelana nemizimba yomphakathi nezimele ngokunikezwa kwe-PAIA kanye ne-POPIA.
Isikhalazo sangaphakathi	Isikhalazo esibhekene nokunqatshwa kokufinyelela kulwazi, njengoba kuqondiswe kusigaba 74 se-PAIA.

Ulwazi lomuntu siqu	<p>Ulwazi oluhambisana nomuntu ongahlonzwa, ophilayo, futhi nalapho kusebenza khona, umuntu okhona, ongahlonzwa omisiwe, kodwa empeleni ongakhawulelwe kulokhu:</p> <ul style="list-style-type: none"> <li>- Ulwazi oluhambisana nohlanga, ubulili, ukukhulelwa, isimo somshado, ubuzwe, umdabu wobuhlanga noma womphakathi, umbala, umumo wobulili, ubudala, impilo yomzimba noma yengqondo, ukufaneleka, ukukhubazeka, inkolo, unembeza, inkolelo, usiko mpilo, ulimi kanye nokuzalwa komuntu;</li> <li>- Ulwazi oluhambisana nemfundo noma umlando wezokwelashwa, izimali, ubugebengu noma ukusebenza; noma iyiphi inombolo ehlonzayo, isimbuli, ikheli le-imeyili, ikheli lendawo yokuhlala, inombolo yocingo, ulwazi lwendawo, isihlonzi esiku-inthanethi noma omunye umsebenzi osebenzayo othile osebenzayo;</li> <li>- Ulwazi lwe-biometric;</li> <li>- Imibono yabantu siqu, ubukuba noma okuncanyelwayo;</li> <li>- Impendulo yemvelo ecacile noma esobala noma impendulo eqhubekayo ezobonisa okuqukethwe kwempendulo yasekuqaleni;</li> <li>- Ulwazi oluthathwa ngokuthi ulwazi oluyimfihlo lwebhizinisi;</li> <li>- Ukubuka noma imibono yomunye umuntu emayelana nomuntu; kanye</li> <li>- Negama lomuntu uma livela nolunye ulwazi lomuntu siqu oluhambisana nomuntu noma uma ukudalulwa kwegama ngokwalo kuzoveza ulwazi olumayelana nomuntu.</li> </ul>
Umceli womuntu siqu	Umuntu ofuna ukufinyelela kulwazi / amarekhodi aqukethe ulwazi lomuntu siqu olumayelana naye njengoba kuchazwe kusigaba 1 se-PAIA.
Amarekhodi avikelwe	Amarekhodi aqukethe ulwazi oluzwelayo futhi angakwazi ukwenziwa afinyeleleke kumphakathi njengokunikezwa kwesigaba 33 ukuya kuma-45 se-PAIA.
Umzimba womphakathi	Noma imuphi umnyango wesifunda noma wokuphathwa kumkhakha kazwelonke noma wesifundazwe kahulumeni,

	noma imuphi umasipala kumkhakha wasendaweni kahulumeni noma isiphi isikhungo esenza umsebenzi womphakathi ngokuya nganoma imuphi umthetho njengoba kuchazwe kusigaba 1 se-PAIA; futhi kubizwa ngokuthi umzimba kahulumeni noma umnyango.
Irekhodi	Noma iluphi ulwazi olurekhodiwe, nganoma iluphi uhlobo noma isakhiwo ngaphansi kokugadwa kwe-GDED njengoba kuchazwe kusigaba 1 se-PAIA.
Amarekhodi atholakala ngokuzenzekelayo	Amarekhodi angafinyelelwa ngaphandle kokuthi umuntu acele ukufinyelela ngokuya Ngomthetho njengoba kucaciswe kusigaba 15(1) (a) se-PAIA.
Amarekhodi atholakala ngokucelwa	Amarekhodi angafinyelelwa ngezinqubo ezilandelayo ze-PAIA njengoba kucaciswe kuzigaba 11 kanye ne-18 ze-PAIA; ukufinyelela kulawa marekhodi kunganqatshelwa ngokuya ngezigaba 33 ukuya ku-45 ze-PAIA.
Inkokhelo yokucela	Inkokhelo engabuyiselwa emuva engakhokhwa umceli uma kuthunyelwa isicelo sokufinyelela njengokuya ngokunikezwa kwesigaba 22(1) se-PAIA. (Umceli womuntu siqu akafakwa ekukhokhelweni kwenkokhelo yokucela).
Umceli	Noma ubani owenza isicelo sokufinyelela kulwazi noma amarekhodi e-GDED noma umuntu owenzela umuntu ocela ulwazi njengoba kuchazwe kusigaba 1 se-PAIA.
Ovela eceleni	Noma ubani, ofaka, kodwa ongakhawulelwe kuhulumeni wesifunda sangaphandle, inhlango yamazwe ngamazwe noma inhlango yalowo hulumeni noma yenhlango ngaphandle komceli ophathelene kanye nomzimba womphakathi njengoba kuchazwe kusigaba 1 se-PAIA.

## 2. ISETHULO

- 2.1 I-GDED izinikele ekuthobeleni iziqondiso Zomthetho-sisekelo kanye nomthetho kazwelonke ofana ne-PAIA kanye ne-POPIA. Ithuthukisa futhi izinikele kuzimiso ezingukhiye zokuphathwa okuhle, ukuphathwa kokuthobelana, ukuba sobala kanye nokuziphendulela.
- 2.2 I-PAIA inikeza umthelela welungelo elikumthetho-sisekelo wokufinyelela kunoma iluphi ulwazi oluphethwe inoma imuphi umzimba osemphakathini noma ozimele odingelwa ukusebenzisa noma ukuvikelwa kwanoma imaphi amalungelo, futhi kuveza izinqubo ezinamathiselwe kusicelo esinjalo.

- 2.3 Isigaba 9 se-PAIA kodwa, sibona ukuthi ilungelo elinjalo lokufinyelela kulwazi singaphansi kwemikhawulo ethile ezwakalayo, njengemikhawulo eqondiswe kulokhu:
- a) Ukuvikelwa okuzwakalayo kobumfihlo;
  - b) Ubumfihlo bezokuhwebelana; kanye
  - c) Nokusebenza kahle, okuhle kokuphathwa okuhle.
- 2.4 Isigaba 14 se-PAIA siphoka imizimba yomphakathi, efana ne-GDED, ukuhlanganisa imanuwali, okuzosiza abaceli ukuthi bacele baphinde bathole ukufinyelela kulwazi oluphethwe umzimba womphakathi futhi sicacisa izidingo ezincane lapho imanuwali kumele ibhalwe khona.

### **3. INJONGO YALE MANUWALI YE-PAIA**

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Injongo yale manuwali ye-PAIA ukwenza lokhu-

- 3.1 Ukuhlola imvelo yamarekhodi okungenzeka asevele ayatholakala kusukela ku-GDED, ngaphandle kwesidingo sokuthumela isicelo esisemthethweni se-PAIA;
- 3.2 Ukuba nokuqonda ukuthi wenza kanjani isicelo sokufinyelela kurekhodi le-GDED;
- 3.3 Ukufinyelela kuyo yonke iminingwane yokuxhumana yabantu abazosiza abaceli ukuthi bafinyelele kumarekhodi ahambisanayo abafisa ukuwafinyelela;
- 3.4 Ukwazi wonke amakhambi atholakalayo ngokuphathelene nesicelo sokufinyelela kumarekhodi, ngaphambi kokuya e-IR noma Ezinkantolo;
- 3.5 Ukuchaza amasevisi atholakalela amalungu omphakathi kusukela ku-GDED nokuthi ungathola kanjani ukufinyelela kulawo masevisi;
- 3.6 Ukuchaza Umhlahlandlela wokuthi ungasebenzisa kanjani i-PAIA, njengoba kubuyekwezwe i-IR nokuthi ungathola kanjani ukufinyelela kuyo;
- 3.7 Lapho i-GDED icubungula khona ulwazi lomuntu siqu, isho injongo yokucutshungulwa kolwazi lomuntu siqu kanye nencazelo yezigaba zolwazi lomuntu siqu kanye nabantu bemvelo noma abamiselwe abafaka lokho;

3.8 Ukwazi uma ngabe i-GDED ihlele ukudlulisela noma icubungule ulwazi lomuntu siqu ngaphandle kwaseNingizimu Afrika kanye nabamukeli noma izigaba zabamukeli lapho kunganikezwa khona bona abamukeli bolwazi lomuntu siqu; kanye

3.9 Ukwazi uma ngabe i-GDED inezindlela ezifanelekile zezokuvikela ukuze kuqinisekiswa ubumfihlo, ukufaneleka kanye nokutholakala kolwazi lomuntu siqu oluzocutshungulwa.

#### **4. UKUSUNGULWA KANYE NEGUNYA LE-GDED**

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I-GDED umnyango wesifunda kahulumeni onikezwe umsebenzi waphinde wagunyazwa ngokuqinisekisa ukuthi isakhiwo esilungile semvelo kanye nokusungulwa kwenziwa khona kusebenze ukuze kuphoqwe ukukhula komnotho kanye nokusungulwa kwemisebenzi Esifundeni sase-Gauteng, ngokuzinikela okuqondiwe kokugxila ekuthuthukisweni kokufakwa komnotho, ngenkathi kungagwemi ukuthuthukisa ukuqhudelana kwawo.

##### **4.1 Umbono we-GDED**

Umbono we-GDED ukuguqulwa okunamandla, okwenziwe kwaba okwesimanje kwaphinde kwenza kabusha umkhakha wezomnotho Esifundeni sase-Gauteng, ukuze kwakhiwe ukuhlenganiswa okulula, okulandelana kahle komphakathi, isifunda sedolobha esifaka umnotho, umnotho oholayo kuzwekazi lase-Afrika nezimboni ezihlakaniphile, zokuqala ukusungulwa, ezisuselwa kulwazi nezingagcinwa.

Umnotho oshintshwe ngokuguqukayo, owenziwe isimanje manje waphinde wenziwa izimboni kabusha e-Gauteng, oletha umsebenzi okahle, ukufakwa kwezomnotho kanye nokulingana.

##### **4.2 Umsebenzi we-GDED**

Umsebenzi we-GDED, ngokulandela umbono wayo, ilokhu:

- a) Ukuqinisekisa ukuguqulwa okweqile, ukwenziwa isimanje manje nokuphinda kwenziwe izimboni zomnotho Wesifunda sase-Gauteng;
- b) Ukunikeza inqubomgomo enika amandla kanye nemvelo yesishayamthetho yokukhula kwezomnotho okulinganayo kanye nokuthuthukiswa;
- c) Ukuthuthukisa nokusebenzisa izinhlelo namaprojekthi azokwenza lokhu:

- (i) Ukuvuselela iminoto yasemalokishini Esifunda sase-Gauteng;
- (ii) Ukwakha iminoto emisha, ehlakaniphile, eluhlaza esuselwa kulwazi kanye nezimboni;
- (iii) Ukuqinisekisa ukuqashwa okuhle nokufakwa kumikhakha engukhiye yezomnotho;
- (iv) Ukuqondiswa ukuguqulwa okunamandla kwezomnotho, ukwenziwa isimanje manje kanye nokwenziwa izimboni kabusha;
- (v) Ukufaka izigaba ezicindezelwe zabantu besifazane, ulusha kanye nabantu abanokukhubazeka kumisebenzi ejwayelekile yezomnotho;
- (vi) Ukusungula ubudlelwane obufanelekile bokulethwa; kanye
- (vii) Nokuqinisekisa ukuthi i-GDED iletha ngokuqondile nakahle kumisebenzi wayo.

#### 4.3 Isitatimende senani

Amanani e-GDED, aziswa ngombono wayo kanye nomisebenzi, yilokhu:

- (i) Isebenza njengesikhungo sokwenza kahle kakhulu ekuguqulweni okuholayo kwezomnotho okukhulu, ukwenziwa isimanje manje kanye nokwenziwa izimboni kabusha komnotho Wesifunda sase-Gauteng;
- (ii) Ukunikeza amasevisi okuziphatha, okuxoxisana kanye nagxile kubantu;
- (iii) Ukuqondisa ukulingana, ukulungisa nokufinyelela kumathuba omnotho nokuqashwa okuhle;
- (iv) Ukuqinisekisa ukuthi iphrofayela yezomnotho yase-Gauteng ibonisa iphrofayela yayo yokubalwa kwabantu;
- (v) Ukwenza okusobala, ukubamba iqhaza kanye nokuphathwa okuhle kuleveli yangaphakathi;
- (vi) Ukwenza amaleveli aphezulu okusebenza kahle, ukusungula, ukusebenza kahle, ukusebenza ngokucophelela kanye nokusetshenziswa Kwezimiso ze-Batho Pele





	<ul style="list-style-type: none"> <li>• Ihhovisi le-MEC;</li> <li>• Ihhovisi le-HoD;</li> <li>• Ukuhlelwa Kwamasu, Ukuqashelwa kanye Nokuhlolwa;</li> <li>• Ihhovisi Lesikhulu Esingumphathi Wezezimali; kanye</li> <li>• Nokuphathwa Kwamabhizinisi.</li> </ul>
<b>Uhlelo 2:</b>	
<b>Amasevisi Ahlanganisiwe Okuthuthukiswa Komnotho (ama-IEDS)</b>	<p>Umsebenzi obalulekile wohlelo ukuqinisekisa ukuguqulwa kwezomnotho okukhulu kwemvelo okubhekene nokubalulekile okuthathu kwenqubomgomo kokusungulwa kwemisebenzi, umnotho ofaka konke kanye nokulingana. Uhlelo luhlukaniselwe kuzinhlelo ezingaphansi ezilandelayo:</p> <ul style="list-style-type: none"> <li>• Ihhovisi Lokuphathwa le-IEDS;</li> <li>• Ukuthuthukiswa Kwebhizinisi; kanye</li> <li>• Nokuthuthukiswa Komnotho Wesifunda Nowasendaweni.</li> </ul>
<b>Uhlelo 3:</b>	
<b>Ukuthuthukiswa Kokuhwebelana Nokwezimboni</b>	<p>Umsebenzi obalulekile wohlelo ukuqinisekisa ukuguqulwa kwezomnotho okuya ekugcwalisweni komsebenzi Womnyango ukuze kusungulwe umsebenzi omuhle, umnotho ofaka konke nokulingana. Uhlelo luhlukaniselwa kuzinhlelo ezingaphansi ezilandelayo:</p> <ul style="list-style-type: none"> <li>• Ukuthuthukiswa Kokuhwebelana Nokotshalomali; kanye</li> <li>• Nokuthuthukiswa Komkhakha.</li> </ul>
<b>Uhlelo 4:</b>	
<b>Inqubomgomo Yebhizinisi kanye Nokubusa</b>	<p>Umsebenzi obalulekile wohlelo ukusungula ukuqondiswa okungenazihibe kwebhizinisi nemvelo yokubusa okuhle ethuthukisa ukuziphatha okuhle, eguqula imboni iphinde ibone ukukhiqizwa okuqhubekayo kwemali engenayo. Uhlelo luhlukaniselwa kuzinhlelo ezingaphansi ezilandelayo:</p> <ul style="list-style-type: none"> <li>• Ukubusa;</li> <li>• Ubudlelwano obungaphakathi kohulumeni kanye Nobudlelwane Bamasu;</li> <li>• Ukuvikelwa Kwekhasimende;</li> <li>• Umthethonqubo Wotshwala; kanye</li> </ul>

	<ul style="list-style-type: none"> <li>• Nokugembula Nokubheja.</li> </ul>
<b>Uhlelo 5:</b>	
<b>Ukuhlelwa Kwezomnotho</b>	<p>Injongo yalolu hlelo ukunikeza ubuholi obucatshangiwe bokuguqula nokwenza kabusha izimboni zomnotho Zesifunda Sedolobha lase-Gauteng ngenqubomgomo kanye nokuthuthukiswa kwamacebo.</p> <p>Uhlelo luhlukaniselwe kuzinhlelo ezingaphansi ezilandelayo:</p> <ul style="list-style-type: none"> <li>• Inqubomgomo Nokuhlelwa;</li> <li>• Ucwangingo Nokuthuthukiswa;</li> <li>• Ukuthuthukiswa Komkhakha Nokwemboni;</li> <li>• Ukuthuthukiswa Kwengqalasizinda Yezomnotho; kanye</li> <li>• Umnotho Ofaka konke.</li> </ul>

## 6. ISAKHIWO SENHLANGANO

I-GDED Inehhovisi Elikhulu elitholakala e-Johannesburg futhi Linamahhovisi Omthengi Nawesifunda Otshwala atholakala Esifundeni sase-Gauteng sonkana. I-GDED yakhiwa Ihhovisi le-MEC kanye Nehhovisi Lenhloko Yomnyango, eliqukethe amagatsha amathathu. I-organogram inamathiselwe ngaphakathi njenge-**Annexure "A"**.

## 7. AMABHIZINISI OMPHAKATHI ABIKA KU-MEC

<b>IBHIZINISI LOMPHAKATHI</b>	<b>IKHELI</b>
Gauteng Enterprise Propeller	124 Main Street Johannesburg
Gauteng Gambling Board	125 Corlett Drive Bramley, Johannesburg
Gauteng Growth and Development Agency	124 Main Street Johannesburg
Gauteng Tourism Authority	124 Main Street Johannesburg
Dinokeng and Cradle of Humankind World Heritage Site	124 Main Street Johannesburg
Gauteng Liquor Board	124 Main Street

## 8. IMINININGWANE YOKUXHUMANA ENGUUKHIYE YOKUFINYELELA KULWAZI LWE-GDED

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8.1 I-HOD i-IO ye-GDED ngokuya ngesigaba 1 se-PAIA.

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## 9. IMINININGWANE YOKUXHUMANA EJWAYELEKILE YE-GDED

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**Ikheli lendawo** : Umnotho House  
56 Eloff Street  
Johannesburg  
2000

**Ikheli leposi** : Department of Economic Development  
Private Bag X 091  
Marshalltown  
2107

**Inombolo Yocingo.** : 011 355 8000

**Iwebhusayithi** : [www.gauteng.gov.za](http://www.gauteng.gov.za)

## **10. ISIQONDISO SESIGABA 10 SOKUTHI UNGASEBENZISA KANJANI I-PAIA NOKUTHI UNGATHOLA KANJANI UKUFINYELELA KUSIQONDISO**

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10.1 I-IR, ngokuya ngesigaba 10(1) se-PAIA, kubuyekwezwe kwaphinde kwenziwa kwatholakala Kusiqondiso esibuyekeziwe ngokuthi ungasebenzisa kanjani i-PAIA ngefomu nangendlela eqondakala kalula, njengoba kungenzeka kudingeke ngokuzwakalayo umuntu ofisa ukusebenzisa noma iliphi ilungelo elicatshangwe ku-PAIA naku-POPIA.

10.2 Isiqondiso siyatholakala kulo lonke ulimi olusemthethweni.

10.3 Isiqondiso siqukethe incazelo yalokhu-

10.3.1 Izinto ze-PAIA ne-POPIA;

10.3.2 Ikheli leposi nelomgwaqo, inombolo yefoni neyefeksi futhi, uma kutholakala, ikheli lemeyili kagesi yalokhu -

10.3.3 I-IO yawo wonke umzimba womphakathi, kanye

10.3.4 Nayo yonke i-DIO yawo wonke umzimba womphakathi nozimele onikeziwe ngokuya ngesigaba 17(1) se-PAIA nesigaba 56 se-POPIA;

10.3.5 Isakhiwo nendlela yesicelo salokhu-

10.3.5.1 Ukufinyelela kurekhodi lomzimba womphakathi oshiwo kusigaba 11 se-PAIA; kanye

10.3.5.2 Nokufinyelela kurekhodi lomzimba ozimele oshiwo kusigaba 50 se-PAIA;

10.3.6 Umsizi otholakalayo kusukela ku-IO yomzimba womphakathi ngokuya nge-PAIA ne-POPIA;

10.3.7 Umsizi otholakala kusukela ku-IR ngokuya nge-PAIA ne-POPIA;

10.3.8 Wonke amakhambi asemthethweni atholakalayo ngokuphathelene nesenzo noma ukuhluleka kokwenza ngokuya ngelungelo noma ngomsebenzi onikezwe noma ofakwe i-PAIA ne-POPIA, okufaka indlela yokubhaliswa -

10.3.8.1 Isikhalazo sangaphakathi;

10.3.8.2 Isikhalazo ku-IR; kanye

10.3.8.3 Isicelo senkantolo esimelene nesinqumo se-IO yomzimba womphakathi, isinqumo sesikhalazo sangaphakathi noma isinqumo se-IR noma isinqumo senhloko yomzimba ozimele;

10.3.9 Ukunikezwa kwezigaba 14 kanye no-51 we-PAIA odinga umzimba womphakathi kanye nozimele, ngokulandelana kahle, ukuze kwenziwe imanuwali, nokuthi ungathola kanjani ukufinyelela kumanuwali;

10.3.10 Ukunikezwa kwezigaba 15 no-52 we-PAIA okunikeza ukudalulwa kokuzithandela kwezigaba zamarekhodi omzimba womphakathi kanye nomzimba ozimele, ngokulandelana kahle;

10.3.11 Izaziso ezikhishwe ngokuya ngezigaba 22 no-54 ze-PAIA ngokuphathelene nezinkokhelo ngokuhambisana nezicelo zokufinyelela; kanye

10.3.12 Nemithetho eyenziwe ngesigaba 92 se-PAIA.

10.4 Amalungu omphakathi angahlola noma enze amakhophi Esiqondiso kusukela kumahhovisi e-GDED noma ihhovisi le-IR, ngesikhathi samahora ajwayelekile okusebenza. Isiqondiso singaphinda sitholwe -

10.4.1 Ngemuva kwesicelo esiya ku-DIO;

10.4.2 Kusukela kuwebhusayithi ye-IR ku-<https://www.justice.gov.za/inforeg/> noma kukheli le-imeyili [enquiries@info regulator.org.za](mailto:enquiries@info regulator.org.za).

## **11. INCAZELO YEZIHLOKO EZIPHETHWE YI-GDED YAMAREKHODI APHETHWE NEZIGABA ZAMAREKHODI APHETHWE YI-GDED**

<b>Izihloko zamarekhodi apethwe yi-GDED</b>	<b>Izigaba zamarekhodi apethwe isihloko ngasinye</b>
Amadokhumenti Amasu	Imibiko Yaminyaka Yonke / Izinhlelo Zokusebenza Kwaminyaka Yonke

Izinsiza Zabantu	<ul style="list-style-type: none"> <li>- Izingqobomgomo ezihlukile nezingqobo;</li> <li>- Irekhodi yezimo ezikhangisiwe;</li> <li>- Amarekhodi okuqashwa;</li> <li>- Ukuthuthukiswa kwamakhono nokuqeqeshwa;</li> <li>- Uhlelo Lokulinganiswa Kokusebenza kanye nezibalo ezihambisanayo</li> </ul>
Izimali	<ul style="list-style-type: none"> <li>- Izingqobomgomo ezihlukile nezingqobo;</li> <li>- Izincwadi zezimali namarekhodi, izibhalisi zefa; Amarekhodi okuhlolwa.</li> </ul>
Ukuphathwa Kochungechunge Lokuhlinzekwa	<ul style="list-style-type: none"> <li>- Inqubomgomo nezingqobo;</li> <li>- Amarekhodi omkhiqizo ovunyelwe nabahlinzeki besevisi;</li> <li>- Amadokhumenti ethenda/ebhidi;</li> <li>- Amarekhodi okutholwa/ukunikezwa kwamabhidi</li> </ul>
Ukubusa	<ul style="list-style-type: none"> <li>- Amarekhodi omthetho osebenzayo wezakhiwo Zangaphakathi zomnyango;</li> <li>- Izingqobomgomo ezihlukile zokubusa;</li> <li>- Ama-ajenda namaminithi emihlangano yomnyango;</li> <li>- Imibiko yomnyango;</li> <li>- Ukushicilelwa.</li> </ul>

## 12. AMAREKHODI ATHOLAKALA NGOKUZENZAKALELA NGOKUYA NGESIGABA 15 (1)(E)

12.1 Amarekhodi afakwe kuhlu ku-**Annexure "B"** anamathiselwe ngaphakathi kwalapha enziwa atholakale ngokuzenzakalela ngaphandle komuntu ukuthi acele ukufinyelela ngaphakathi kwalapho ngokuya nge-PAIA.

12.2 Amarekhodi afakwe kuhlu ku-**Annexure "B"** angatholwa kumahhovisi e-GDED ku-Umnotho House, 56 Eloff Street, Johannesburg. Lapho kukhona amakhophi anele

atholakalayo, amarekhodi angatholakala mahhala ngemuva kwalapho inkokhelo yokuphinda kukhiqizwe ingakhokhwa. Amanye walawa marekhodi aphinde atholakale mahhala ukuze adawunilodwe kusukela kuwebhusayithi ye-GDED ku- [www.gauteng.gov.za](http://www.gauteng.gov.za).

**13. AMASEVISI ATHOLAKALA KUMALUNGU OMPHAKATHI KUSUKELA KU-GDED NOKUTHI UNGATHOLA KANJANI UKUFINYELELA KULAWO MASEVISI**

<b>AMASEVISI ATHOLAKALAYO</b>	<b>UNGATHOLA KANJANI UKUFINYELELA KULAWO MASEVISI</b>
<p>1. I-Gauteng Liquor Board</p> <ul style="list-style-type: none"> <li>- Faka isicelo selayisense yotshwala / imvume yezikhathi ezithile/ ilayisense yesikhashana yotshwala noma ukuvuselelwa kwelayisense yotshwala.</li> <li>- Faka isicelo sokudluliswa kwelayisense yotshwala</li> <li>- Faka isicelo sokushintshwa nezandiso kuzindawo ezinelayisense</li> </ul>	<p>Faka isicelo ne-Gauteng Liquor Board Ukuze uthole olunye ulwazi, chofoza lapha: <a href="https://www.gauteng.gov.za/Departments/CPM-001003/Services">https://www.gauteng.gov.za/Departments/CPM-001003/Services</a></p>
<p>2. I-Gauteng Office of Consumer Affairs (i-GOCA)</p> <ul style="list-style-type: none"> <li>- Faka isikhalazo esihambisana nekhasimende</li> </ul>	<p>Faka isicelo ne-Gauteng Office of Consumer Affairs (GOCA) Ukuze uthole olunye ulwazi, chofoza lapha: <a href="https://www.gauteng.gov.za/Departments/CPM-001003/Services">https://www.gauteng.gov.za/Departments/CPM-001003/Services</a></p>
<p>3. Ucwangingo Lwezomnotho Nokuhlelwa</p>	<p>Thola ulwazi olumayelana Nocwangingo Lwezomnotho lwe-GDED Nokuhlelwa ngokuvakashela ihhovisi mathupha ku- 56 Eloff Street, Johannesburg noma ushayele ihhovisi ku- 0113558000 Ukuze uthole olunye ulwazi, chofoza lapha: <a href="https://www.gauteng.gov.za/Departments/CPM-001003/Services">https://www.gauteng.gov.za/Departments/CPM-001003/Services</a></p>



<p>4. Abahlali bangathola ulwazi oluphathelele namathuba ezomnotho-womphakathi kanye nawokuthuthukiswa kwezomnotho.</p>	<p>Abahlali bangaxhumana ne-GDED ngokuvakashela kuhhovisi mathupha ku-56 Eloff Street, Johannesburg noma bashayele kuhhovisi ku-0113558000 Ukuze uthole olunye ulwazi, chofoza lapha: <a href="https://www.gauteng.gov.za/Departments/CPM-001003/Services">https://www.gauteng.gov.za/Departments/CPM-001003/Services</a></p>
<p>5. Bhalisela Kumnyango Wezimemezelo Zokuthuthukiswa Kwezomnotho</p>	<p>Ukuze uthole olunye ulwazi, chofoza lapha: <a href="https://www.gauteng.gov.za/Departments/CPM-001003/Services">https://www.gauteng.gov.za/Departments/CPM-001003/Services</a></p>
<p>6. Bhalisela Kumnyango Wezindaba Zokuthuthukiswa Kwezomnotho</p>	<p>Ukuze uthole olunye ulwazi, chofoza lapha: <a href="https://www.gauteng.gov.za/Departments/CPM-001003/Services">https://www.gauteng.gov.za/Departments/CPM-001003/Services</a></p>
<p>7. Bhalisela Kumnyango Wezexwayiso Zokuthuthukiswa Kwezomnotho</p>	<p>Ukuze uthole olunye ulwazi, chofoza lapha: <a href="https://www.gauteng.gov.za/Departments/CPM-001003/Services">https://www.gauteng.gov.za/Departments/CPM-001003/Services</a></p>

**14. UKUZIBANDAKANYA KOMPHAKATHI EKWAKHIWENI KWENQUBOMGOMO NOMA EKUSETSHENZISWENI KWAMANDLA NOMA EKWENZENI IMISEBENZI YI-GDED**

Amalungu omphakathi ngezikhathi ezithile ayamenywa ukuthi abambe iqhaza noma aphawule ekuthuthukisweni noma ekushintshweni Kwenqubomgomo, Umthethosisekelo, Iziqondiso kanye Nemihlahlandlela eshicilelwe yi-GDED.

Indlela yethu ekuzibandakanyeni komphakathi ifaka okulandelayo:

- Imihlangano yomphakathi namaseshini okuxoxisana nababambi qhaza, amaqembu omphakathi, abaqokelwe ukumela izimboni kanye nabantu abathintekayo.

- Inqubomgomo ephakanyisiwe kanye noshintsho lwezomthetho lushicilelwa ku-gazette yesifunda ukuze kuvunyelwe isibuyekezo somphakathi kanye nokuphawula.

Okufakwayo kanye nokuthunyelwe kwamalungu omphakathi kuthathwa kakhulukazi ngesikhathi sokwakhiwa Komthethosisekelo, Iziqondiso Nemihlahlandlela.

## **15. UBANI ONGACELA ULWAZI**

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15.1 Noma ubani angacela ulwazi.

15.2 Abaceli bomuntu siqu bacela ulwazi olumayelana nabo.

15.3 Abaceli bacela ulwazi benzela omunye umuntu. (Umceli owenzela omuntu umuntu kumele abonise incwadi yokugunyazwa ukwenza njalo.)

## **16. IZICELO EZINGEKHO EMTHETHWENI: INQUBO YOKUCELA**

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16.1 Izicelo zocingo

I-GDED yamukela izicelo zocingo zolwazi. Noma isiphi isicelo esinjalo esenziwe ku-DIO noma Kuyunithi Yamasevisi Okwelulekwa Ngokomthetho kuzinombolo zocingo ezinikezwe kubinzana 8 ngaphezulu, zizonakwa abasemagunyeni Eyunithi Lamasevisi Okwelulekwa Ngokomthetho, abazoqedelela Ifomu 2 elinikeziwe: *Isicelo Sokufinyelela Kurekhodi Lomzimba Womphakathi ("Annexure C1")* kwenzelwa umceli aphinde anikezwe ikhophi ngemuva kwalokho.

16.2 Izicelo ezikhulunywe

Uma umceli angakwazi ukuqedela *Isicelo Sokufinyelela Kurekhodi Lomzimba Womphakathi esinikeziwe, ("Annexure C1")*, ngenxa yokungafundi noma ukukhubazeka, umuntu onjalo angenza isicelo ngokukhuluma ku-DIO noma Kuyunithi Lamasevisi Okwelulekwa Kwezomthetho, ozoqedelela Ifomu 2 elinikeziwe (*Cela ukufinyelela Kurekhodi Lomzimba Womphakathi*), aphinde anikeze ikhophi ngemuva kwalokho kumceli.

## **17. IZICELO EZISEMTHETHWENI: INQUBO YOKUFAKA ISICELO**

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17.1 Isinyathelo 1: Isicelo



#### 17.4 Isinyathelo 4: Ukuqinisekiswa nokwaziswa

I-DIO ithola iphinde iqinisekise isicelo sokunquma uma ngabe ulwazi oludingekayo lutholakala ngaphakathi kwe-GDED. Isicelo sibese siyanikezwa, siqatshelwe noma sidluliselwe kubagcini abalungile bolwazi oludingekayo. Isaziso sibese sidluliselwa kumceli ukuze kuqinisekise isimo sesicelo.

#### 17.5 Isinyathelo 5: Isaziso sokugcina

Uma isicelo sinikezwa, bese inkokhelo eqhubekayo yokufinyelela kumele ikhokhelwe kusesho, ukulungiselelwa kanye nokukhiqizwa kabusha kanye nanoma isiphi isikhathi esidlule amahora anikeziwe okusesha nokulungiselela irekhodi lokudalulwa. Umceli uzokwaziswa ngokuqedelela isicelo kanye nezinkokhelo ezisele ezingakhokhelwa ku-GDED.

#### 17.6 Isinyathelo 6: Inkokhelo nokulethwa

Uma inkokhelo itholiwe (ukulandela inqubo efanayo yenkokhelo njengoba kuchazwe Kusinyathelo 2), ulwazi lukhishelwa kumceli.

#### 17.7 Ulwazi olujwayelekile

Ifomu 2 elinikeziwe kumele liqedwe ngokuphelele ukuze kunikwe amandla i-IO ukuze kuhlonzwe:

- a) Irekhodi noma amarekhodi aceliwe;
- b) Ubunikazi bomceli;
- c) Iluphi uhlobo lokufinyelela elidingekayo, uma isicelo sinikezwa; kanye
- d) Nekheli yeposi neye-imeyili noma inombolo yefeksi yomceli.

I-GDED izocubungula isicelo ngaphakathi kwezinsuku ezingama-30 ngaphandle uma umceli akhulume izizathu ezikhethekile, ezizonelisa i-IO ezisho izimo lapho isikhathi kumele singathotshelwa khona.

### **18. IZINKOKHELO**

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Ukuprinta ngekhasi ngalinye le-A4	R1.50 ngekhasi ngalinye noma ingxenye yalo
Ikhophi ye-flash drive noma i-compact disk-enikezwe umceli:	R40.00
Ikhophi ku-flash drive noma i-compact disk-uma kunikezwe kumceli	R60.00
Ukuqoshwa kwemifanekiso ebonakalayo ngekhasi ngalinye le-A4	Isevisi izotholwa ngaphandle. Incike kukhotheshini Yomhlinzeki
Ikhophi yomfanekiso oonakalayo	Wesevisi.
Ukuqoshwa kokurekhodwa komsindo	R24.00
Ikhophi yokurekhodwa komsindo ku-flash drive noma ku-compact disk- uma kunikezwe umceli:	R40.00
Ikhophi yokurekhodwa komsindo ku-flash drive noma ku-compact disk- uma kunikezwe umceli	R60.00
Ushesho nokulungiselelwa kwerekhodi lokudalulwa	R100 njalo ngehora noma ngengxenye yalokho, okungafaki ihora lokuqala, elidingeka ngokuzwakalayo kusesho nasekulungiselelweni
Akumele kweqe inani lezindleko zalokhu:	R300.00
Ukuposa, i-imeyili noma okunye ukundluliselwa kwe-elektronikhi:	Izindleko zangempela, uma zikhona

Umceli akumele akhokhele inkokhelo yokufinyeleleka uma awumuntu oyedwa imali yakhe engenayo yanjalo ngonyaka, ngemuva kokudonswayo okuvunyelwe, okufana ne-PAYE ne-UIF, kungaphansi kuka-R14 712 ngonyaka, noma eshadile futhi imali engenayo ehlangene nozakwabo, ngemuva kokudonswa okuvunyelwe, okufana ne-PAYE kanye ne-UIF, kungaphansi kuka-R27 192 njalo ngonyaka.

## **19. UKUFINYELELA OKUNQATSHELWE NEZIKHALAZO**

### **19.1 Izindlela zokunqatshelwa**

I-IO inganqabela isicelo kulwazi uma ihambisana nalokhu:

- a) Ukuvikelwa okudingekayo kobumfihlo benkampani yangaphandle okungumuntu wemvelo, nokuzofaka ukudalulwa okungezwakali kolwazi lomuntu siqu lalowo muntu wemvelo;
- b) Ukuvikelwa okudingekayo kolwazi lwentengiselwane lenkampani yangaphandle, uma irekhodi liqukethe:
  - (i) Izimfihlo zokuhwebelana zaleyo nkampani yangaphandle;
  - (ii) Ulwazi lwezezimali, lwentengiselwane, lwesayensi noma lobuchwepheshe lapho ukudalulwa kungenzeka kubangele ukulimala kuzintshisekelo zezimali noma zentengiselwane zaleyo nkampani yangaphandle; kanye/noma
  - (iii) Ulwazi oludalulwe ngobumfihlo inkampani yangaphandle ku-GDED uma ukudalulwa kungafaka leyo nkampani yangaphandle ekungamini kahle ekuxoxisaneni noma ekuncintisaneni kwezentengiselwane.
- c) Ukuvikelwa okudingekayo kolwazi oluyimfihlo lwezinkampani zangaphandle uma kuvikelwa ngokuya nganoma isiphi isivumelwane;
- d) Ukuvikelwa okudingekayo kokuphepha kwabantu kanye nokuvikelwa kwempahla;
- e) Ukuvikelwa okudingekayo kwamarekhodi okuzothathwa njengokunelungelo kuzinqubeko zezomthetho;
- f) Ukusebenza kwe-GDED;
- g) Imisebenzi yezentengiselwane ye-GDED, engafaka:
  - (i) Izimfihlo zokuhwebelana kwe-GDED;
  - (ii) Ulwazi lwezezimali, lwentengiselwane, isayensi noma lobuchwepheshe ukudalulwa okungenzeka kwenze umonakalo kuzintshisekelo zezimali noma zentengiselwane ye-GDED;
  - (iii) Ulwazi, uma ludaluliwe lungabeka i-GDED esimeni esingesihle kuzingxoxo noma ekuncintisaneni kwezentengiselwane; kanye/noma

- (iv) Uhlelo lwekhompyutha okungele-GDED, elivikelwe i-copyright;
- h) Ulwazi locwaningo lwe-GDED noma lwenkampani yangaphandle, uma ngabe ukudalulwa kwalo kuzodalula ubunikazi be-GDED, umcwaningi noma into yesihloko yocwaningo kuphinde kubangele ukungami kahle okukhulu.
- i) Izicelo zolwazi ezisobala zokufisa noma zokukhathazeka, noma ezifaka ukudlulisa okungezwakali kwezisetshenziswa zizonqatshelwa.

## 19.2 Amakhambi uma izicelo zokufinyelela zinqatshelwe

### 19.2.1 Isikhalazo Sangaphakathi

- (a) Umceli angafaka isikhalazo sangaphakathi esibhekiswe kusinqumo Sesikhulu Solwazi noma Isikhulu Sesekele Solwazi kuzimo ezilandelayo:
  - i. Ukunqaba ukunikeza ukufinyelela kumarekhodi;
  - ii. Ithenda noma inkokhelo yesicelo ngokuya ngesigaba 22(1) se-PAIA; noma
  - iii. Inkokhelo yokufinyelela ezokhokhelwa inkulu kakhulu; noma
  - iv. Ithenda noma inkokhelo yediphozi ngokuya ngesigaba 22(2) se-PAIA; noma
  - v. Isinqumo se-Information Officer sokunikeza isicelo sokufinyelela; noma
  - vi. Isandiso sesikhathi ngokuya ngesigaba 26(1) se-PAIA; noma
  - vii. Ukunqaba ukunikeza ukufinyelela kumarekhodi akufomu elithile eliceliwe, ngokuya ngesigaba 29 (3) se-PAIA;
  - viii. Ukuhluleka ukudalula amarekhodi; noma
  - ix. Ukunqaba ukunikeza isicelo sokuyekela izinkokhelo.



- (b) Inkampani yangaphandle ingafaka isikhalazo sangaphakathi esimelene nesinqumo Sesikhulu Solwazi noma Isikhulu Sesekele Solwazi se-GDED ukunikeza isicelo sokufinyelela.

19.2.2 Inqubo

- (a) Isikhalazo sangaphakathi kumele sifakwe kufomu elinikeziwe --
- (i) Ngaphakathi kwezinsuku ezingama-60 ngemuva kokuthi umceli aziswe ngesinqumo esithathiwe;
  - (ii) uma isaziso kunkampani yangaphandle sidingeka, ngaphakathi kwezinsuku ezingama-30 ngemuva kokuthi kukhishwe isaziso kofake isikhalazo sesinqumo esithathiwe aphikisana naso;
  - (iii) futhi kumele silethwe noma sithunyelwe ku-Information Officer noma Kusikhulu Sesekele Solwazi se-GDED kumakheli akhe, futhi
  - (iv) Uma kusebenza, kumele ihambisane nenkokhelo eshiwo yesikhalazo, futhi kumele icacise ikheli leposi nele-imeyili noma inombolo yefeksi.
- (b) Ifomu 4 Elinikeziwe: *Isaziso Sesikhalazo Sangaphakathi ("Annexure C2")* kusikhalazo sangaphakathi siphinda sitholakale kuwebhusayithi ye-GDED ku-[www.gauteng.gov.za](http://www.gauteng.gov.za) noma lingatholwa ngokucelwa kusukela ku-DIO kumininingwane yokuxhumana ngaphezulu.
- (c) Uma isikhalazo sifakwa ngemuva kokuphelelwa isikhathi kusikhathi esishiwo, u-MEC kumele, ngemuva kokuboniswa imbangela enhle, avumele ukufakwa kwangemuva kwesikhathi kwesikhalazo.
- (d) Uma u-MEC angavumeli ukufakwa kwesikhalazo kwangemuva kwesikhathi, kuzomele anikeze isaziso saleso sinqumo kumuntu ofake isikhalazo.

- (e) Ofaka isikhalaso esiphikisana nokunqatshelwa kwesicelo sakhe sokufinyelela kumele akhokhele inkokhelo enikeziwe yesikhalazo (uma ikhona).
- (f) Uma inkokhelo enikeziwe yesikhalazo ingakhokheka ngokuya ngesikhalazo, isinqumo kusikhalazo singahlehliswa kuze kube ilapho kukhokhelwa khona inkokhelo.
- (g) Ngokushesha okungakhonakala, kodwa kunoma isiphi isimo esiphakathi kwezinsuku eziyi-10 zokusebenza ngemuva kokuthola isikhalazo, i-IO kumele ithumele okulandelayo ku-MEC:
  - (i) Isikhalazo sihambisana nezizathu zesinqumo esithintekayo;
  - (ii) Uma isikhalazo esiphikisana nokunqabela noma ukunikeza isicelo sokufinyelela, igama, ikheli leposi, inombolo yocingo neye-facsimile nekheli le-imeyili (noma ikuphi okutholalalayo) kwanoma iyiphi inkampani engaphandle ekumele yaziswe ngesicelo.
- (h) U-MEC kumele acabange aphinde anqume kusikhalazo sangaphakathi ezinsukwini ezingama-30 ngemuva kokutholwa kwesikhalazo sangaphakathi.
- (i) Isinqumo se-MEC kumele siqinisekise noma sibekela eceleni isinqumo se-IO / DIO futhi nalapho kusebenza khona, kushintshwe isinqumo kusicelo.

#### 19.2.2. Ukufakwa kwesikhalazo ne-Information Regulator

Umceli noma inkampani yangaphandle ehlala ingagculisekile ngesinqumo esiphathelene nokuzimisela kwe-Information Officer ngemuva kokuqedela inqubo yesikhalazo yangaphakathi, angafaka isicelo Kumqondisi Wolwazi. Lokhu kungenziwa ngokuthumela Lokhu kungenziwa ngokuthumela Ifomu 5 elinamathiselwe, (**“Annexure C3”**) kanye nokuthumela okufanayo Kumqondisi Wolwazi mathupha noma ku-inthanethi phakathi kwezinsuku eziyi-180 zokuthola isinqumo kusukela ku- GDED.

#### 19.2.3. Isicelo esiya Enkantolo

Umceli ongazange aphumelele kusikhalazo sangaphakathi angathi, phakathi kwezinsuku eziyi-180 zokuthola isaziso sesinqumo esiphathelene nesikhalazo sangaphakathi, afake isicelo enkantolo ukuze athole ukukhululeka okufanelekile njengoba kushiwo kusigaba 78(2) Somthetho.

## **20. AMAREKHODI ANGEKHO**

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Abaceli banelungelo lokuthola impendulo ku-afidavithi ngamarekhodi angakwazi ukutholakala ngokuzwakalayo kodwa umceli okungenzeka uzoba nokufinyelela kuwo uma bekungenzeka irekhodi litholakale.

## **21. UKULAHLWA KWAMAREKHODI**

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I-GDED igcina ilungelo lokulahla ngokusemthethweni kwamarekhodi athile ngokuya ngabasemagunyeni abatholiwe kusukela ku-National Archives and Records Service.

Abaceli bazolulekwa uma ngabe irekhodi elithile lilahliwe lapho lokhu kuhambisana khona namarekhodi aceliwe.

## **22. UKUCUTSHUNGULWA KOLWAZI LOMUNTU SIQU**

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### **22.1 Injongo Yokucubungula**

I-GDED iqoqa futhi icubungula ulwazi lomuntu siqu ukuze –

- 22.1.1 Kugcwaliswe umsebenzi wezomthetho;
- 22.1.2 Ukuthola izinhloso zayo;
- 22.1.3 Kuzinjongo zangaphakathi zebhizinisi;
- 22.1.4 Ngokuphathwa kwangaphakathi nokuphathwa kwezinhloso zokubikwa, okufakwa kodwa okungakhawulelwe ekwenzeni ukuhlolwa kwangaphakathi, ekwenzeni ukuphenywa kwangaphakathi, ekusebenziseni izilawuli zangaphakathi zebhizinisi kanye nokuhlaziywa kokubika ukuphathwa;
- 22.1.5 Ukuhlaziya ukufaneleka kwanoma imaphi amasevisi lowo muntu angawafakela isicelo;

- 22.1.6 Ukuqaphela amathrendi omnotho kanye nakuzinjongo zezibalo;
- 22.1.7 Ukuphathwa kobudlelwane benkontileka yabo nomkhiqizo wabo nabahlinzeki besevisi baphinde bagcwalise izibopho zabo zenkontileka;
- 22.1.8 Ukuphathwa kobudlelwane bayo nezisebenzi;
- 22.1.9 Izicelo zenqubo yokuqashwa ye-GDED.

22.2 Incazelo yezigaba zezihloko zedatha kanye nolwazi noma izigaba zolwazi ezihambisanayo

Izigaba zezihloko zedatha	Ulwazi lomuntu siqu olungacutshungulwa
Abantu bemvelo	Amagama nesibongo; imininingwane yokuxhumana (izinombolo zokuxhumana, inombolo yefeksi, ikheli le-imeyili); Ikheli lendawo yokuhlala, leposi noma lebhizinisi; Isihlonzi Esihlukile/Inombolo Yobunikazi kanye nokuphendulwa kobumfihlo
Abantu Abanomthetho	Amagama wabantu abaxhunywayo; Igama lebhizinisi elisemthethweni; ikheli lendawo yokuhlala neleposi; imininingwane yokuxhumana (izinombolo zokuxhumana, inombolo yefeksi, ikheli le-imeyili); inombolo yokubhalisa, ulwazi lwezezimali, lwezentengiselwane, lwesayensi, noma lobuchwepheshe kanye nezimfihlo zokuhwebelana
Izisebenzi	Ubulili, ukukhulelwa; isimo sokushada; uhlanga; ubudala; ulimi; ulwazi lwezemfundo (iziqu); ulwazi lwezezimali; umlando wokusebenza; inombolo ye-ID ikheli lendawo neleposi; imininingwane yokuxhumana (izinombolo zokuxhumana), inombolo yefeksi, ikheli le-imeyili); ukuziphatha kobugebengu; ukufaneleka kanye nohlanga lwezihlobo zabo (amalungu omndeni), ezokwelashwa, ubulili, ubuzwe, umsuka wobuhlanga nowomphakathi, umumo wobulili, ubudala, impilo yomzimba noma yengqondo, ukufaneleka, ukukhubazeka, inkolo,

Izigaba zezihloko zedatha	Ulwazi lomuntu siqu olungacutshungulwa
	unembeza, inkolelo, usiko mpilo, ulimi, ulwazi lwe-biometric lomuntu

### 22.3 Abamukeli noma izigaba zabamukeli ulwazi lomuntu siqu elinganikezwa yena

Isigaba solwazi lomuntu siqu	Abamukeli noma izigaba zabamukeli
<p>1. Igama, ikheli neminingwane yokuxhumana (isibonelo izinombolo zefoni noma amakheli e-imeyili);</p> <p>2. Ulwazi lobunikazi (olufana nosuku lokuzalwa, izwe lokuzalwa, iminingwane yephasiphoti, iminingwane ye-visa nelayisense yokushayela);</p> <p>3. Ulwazi olumayelana nezimo zomuntu siqu (isibonelo ubudala, ubulili, isimo sokushada kanye nomsebenzi);</p> <p>4. Ulwazi olumayelana nezindaba zezimali zokwenza inkontileka njengomhlinzeki wesevisi noma umthengisi (isibonelo iminingwane ye-akhawunti yasebhange, kanye nezinzalo zebhizinisi nezezimali, amadokhumenti enkampani, inombolo ye-VAT);</p> <p>5. Ulwazi lwezinjongo zokuqashwa (isibonelo umlando wokusebenza, imfundo/iziqu, ingemva lezezimali nelobugebengu kanye nanoma iluphi olunye ulwazi oluhambisanayo olufana nemifanekiso yesihloko sedatha, izigxivizo zeminwe, iminingwane yelayisense yokushayelainombolo yokubhaliswa kwemoto, inombolo yentela kanye neminingwane ye-akhawunti yasebhange. Uma inhloko yedatha iqashiwe, inikezwa isihlonzi sokuyikhomba esihlukile esibizwa ngokuthi inombolo ye-PERSAL. Ulwazi</p>	<p>1. I-GDED I-GDED izokwabelana ngaphakathi ulwazi lomuntu siqu ngaphansi kwezimo lapho:</p> <ul style="list-style-type: none"> <li>- Kubalulekile khona ukugcwalisa umsebenzi wethu wezomthetho kanye/noma ukuthola izimiso zethu;</li> <li>- Ngezinjongo zebhizinisi;</li> <li>- Uma kudingwa inoma imuphi umthetho osebenzayo;</li> <li>- Sinomsebenzi womphakathi wokudalula ulwazi lomuntu siqu;</li> <li>- Uma kulandela izihloko zedatha noma izintshisekelo zethu ezisemthethweni;</li> <li>- Uma isihloko sedatha sinikeze imvume kithi ukuze sidalule ulwazi lwaso siqu futhi;</li> <li>- Lapho kusebenza khona, sidinga izinkampani zangaphandle, ngezinhlelo zenkontileka nazo, ukuthi zenze izindlela ezifanelekile zobuchwepheshe nezokuhlala ukuze kuthotshelwe i-POPIA kanye nokuphi okunye ukuvikelwa kwedatha okusebenzayo.</li> </ul> <p>2. I-GDED ingaphinda inikeze ulwazi lomuntu siqu lwezihloko kuzimo ezithole, ezifaka kodwa ezingakhawulelwe kulokhu okulandelayo:</p> <p>2.1. Abasemagunyeni Bokuqondiswa, ngokuya</p>

Isigaba solwazi lomuntu siqu	Abamukeli noma izigaba zabamukeli
<p>lomuntu siqu olungeziwe lwalokhu, isibonelo, abancike kusihloko sedatha, lungaphinda luqoqwe futhi lucutshungulwe ukuze kunikwe amandla i-GDED ukuze ikwazi ukugcwalisa imisebenzi yayo ngokuya ngesivumelwano sokuqashwa kusihloko sedatha, njengokuhambisa ubulungu besikimu sezokwelashwa);</p> <p>6. Ulwazi lwe-biometric lolawulo lokufinyelela, imifanekiso ye-close circuit television (i-CCTV) (kanye nokurekhodwa komsindo, lapho kusebenza khona.</p>	<p>nganoma iluphi udaba noma ingxenye yalo, okungena ngaphansi kwendawo yalo;</p> <p>2.2. Amabhizinisi afakwe kuzinqubo zokuhlolwa nokucutshungulwa ngesikhathi sezinqubo zokuqashwa;</p> <p>2.3. Abasemagunyeni besishaya mthetho, esikhathini sokuphendula kuzicelo;</p> <p>2.4. Abahloli, ngokuthobelana nokuhlolwa kukahulumeni noma izinqubo ezithatha ubusuku obubodwa;</p> <p>2.5. Abasemagunyeni bezempilo nabokuphepha noma abenzeli;</p> <p>2.6. Abenzeli bokusebenzisa umthetho, abafana Nabasemagunyeni Bokushushiswa Komphakathi Bezwelonke noma Uphiko Lwamaphoyisa aseNingizimu Afrika, ngokuphenywa kobugebengu; kanye</p> <p>2.7. Nanoma iyiphi Inkantolo noma Isikhungo, ngokuya nganoma iluphi udaba oluthathwe ekubukweni kwezomthetho.</p>

#### 22.4 Ukugeleza okuhleliwe okweqa imingcele kolwazi lomuntu siqu

- 22.4.1 Lapho i-GDED idlulisela khona ulwazi lomuntu siqu kubamukeli abangaphandle kwase-Rephabliki yaseNingizimu Afrika, iqinisekisa ukuthi –

- 22.4.2 Izwe okudluliselwa kulo lisebenzisa umthetho onikeza ileveli eyanele yokuvikelwa efana kakhulu ne-POPIA; noma
- 22.4.3 Lapho le nkampani yangaphandle ithembisa khona ukuvikela ulwazi lomuntu siqu ngokuhambisana ne-POPIA kanye nayo yonke eminye imithetho esebenzayo yokuvikelwa kwedatha yase-Rephabliki yaseNingizimu Afrika; kanye
- 22.4.4 Nokwenziwa kusebenze izindlela ezifanelekile zobuchwepheshe nezenhlangano ukuze kuvikelwe ulwazi lomuntu siqu.

22.5 Incazelo ejwayelekile yezindlela zokuvikela ulwazi ezizosetshenziswa yi-GDED ukuze kuqinisekiswa ubumfihlo, ubuqotho kanye nokutholakala kolwazi

I-GDED isebenzisa izindlela ezifanelekile zobuchwepheshe nezenhlangano zokuvikelwa ukuze kuvikelwe ulwazi lomuntu siqu oluphethwe ngokumelene nokonakaliswa kwengozi noma okungekho emthethweni, ukulahleka, ukushintshwa, ukudalulwa okungagunyaziwe, ukufinyelela okungagunyaziwe, ngokuya nge-POPIA kanye nayo yonke eminye imithetho esebenzayo yokuvikela idatha.

Uhlelo lokuvikelwa lwe-inthanethi lwe-GDED luhambisana nezakhiwo zesimo somkhakha ukuze kuqinisekiswa ukuphathwa kwengcuphe yezokuvikelwa kwe-inthanethi okusebenza kahle kwenhlangano. Senza ukuhlolwa okuqhubekayo kokuba sengcupheni kwezokuvikelwa ukuze sithuthukise ukuma kwethu kwezokuvikelwa siphinde sinikeze ukuqinisekiswa kubo bonke bethu abathintekayo.

Lapho kukhona izimo ezizwakalayo zokukholelwa ukuthi ulwazi lomuntu siqu esiluphethe elifinyelelwe noma elitholwe inoma imuphi umuntu ongagunyaziwe, sizokwazisa i-IR kanye nesihloko sedatha, ngaphandle uma umzimba womphakathi onesibopho sokutholwa, ukuvinjwa noma ukuphenywa kwamacala noma i-IR isaziso ukuthi ukwazisa isihloko sedatha kuzokhubaza ukuphenywa kobugebengu.

I-GDED igcina iphinde ilondoloze ulwazi lomuntu siqu ngesikhathi esidingekayo ukuze ifeze injongo oluqoqelwe yona lwaphinde lwacutshungulwa, noma ukuvikela noma ukusebenzisa intshisekelo esemthethweni noma ngesikhathi esinjalo esidingekayo ukuze kusinike amandla okuthobelana nanoma imiphi imithetho noma ukuqondiswa okusebenzayo.

## 23. INOTHI EJWAYELEKILE

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I-GDED igcina ilungelo lokudlulisela izicelo zamarekhodi kumizimba efanelekile lapho le mizimba ingabaphathi abayinhloko noma abakhiqizi bolwazi oluceliwe, noma uma ngabe i-GDED ingasanawo amarekhodi anjalo, kanye nokusungula izigaba ezintsha zamarekhodi lapho lokhu kubaluleke khona. Le manuwali izobuyezwa ukuze kuboniswe ushintsho kuzigaba zamarekhodi ngokufanelekile.

## 24. UKUTHOLAKALA KWEMANUWALI

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24.1 Ikhophi yale manuwali ye-PAIA noma uhlobo olubuyezwe ngokulandelayo, luyatholakala ngokulandelayo -

24.1.1 Kuwebhusayithi ye-GDED ku-[www.gauteng.gov.za](http://www.gauteng.gov.za);

24.1.2 Ekomkhulu le-GDED (kukheli elishiwo kule Manuwali ye-PAIA yokuhlolwa okusesidlangalaleni ngesikhathi esijwayelekile samahora ebhizinisi;

24.1.3 Kunoma imuphi umuntu ngemuva kokucelwa kanye nasekukhokhelweni kwenkokhelo eshiwo ezwakalayo; kanye


24.2 Inkokhelo yekhophi lemanuwali ye-PAIA, njengoba kushiwo ku-Annexure B Yemithetho, izokhokhelwa ngesithombe sekhophi ngayinye yosayizi we-A4.

## 25. UKUBUYEKEZWA KWEMANUWALI

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Le manuwali ye-PAIA izobuyezwa njalo ngonyaka noma ngokuya ngokubonwa kufanelekile futhi kunesidingo.

Ikhishwe u-:



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**ISIKHULU SOLWAZI:**

U-BLAKE MOSLEY-LEFATOLA

INHLOKO YOMNYANGO

UMNYANGO WOKUTHUTHUKISWA KOMNOTHO WASE-GAUTENG

USUKU: 8/3/2024



